

**Welcome to the Jessamine County Circuit Clerk's website. My staff and I are happy to assist you in any way possible. For your convenience we have detailed the documents you need for the issuances of driver's license's and identification cards:**

## **KENTUCKY RESIDENTS WHO ARE U.S. CITIZENS**

### **IDENTIFICATION CARD**

Certified copy of birth certificate from Office of Vital Statistics/Vital Records

Original Social Security Card

Proof of your Jessamine County address, which consists of one of the following in your name: Your deed, property tax bill, lease, rental agreement, two different current utility bills (electric, water, or gas) with your correct Jessamine County address. If you cannot provide any of the above because these documents are in the name of someone you reside with, you may have them accompany you with their valid Jessamine County ID to verify your address.

If under the age of 18, parent listed on birth certificate or permanent legal guardian appointed by court order (guardian required to bring court order appointing) must accompany child to sign application. Parent or guardian must have a Kentucky driver license or ID card with current Jessamine County address.

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### **PERMIT**

Certified copy of birth certificate from Office of Vital Statistics/Vital Records

Original Social Security Card

If under the age of 18 must have School Compliance Verification form

If under the age of 18, parent listed on birth certificate or permanent legal guardian appointed by court order (guardian required to bring court order appointing) must accompany child to sign application. Parent or guardian must have a Kentucky driver license or ID card with current Jessamine County address

Proof of your Jessamine County address, which consists of one of the following in your name: Your deed, property tax bill, lease, rental agreement, two different current utility bills (electric, water, or gas) with your correct Jessamine County address. If you cannot provide any of the above because these documents are in the name of someone you reside with, you may have them accompany you with their valid Jessamine County ID to verify your address.

## **TRANSFER LICENSE FROM ANOTHER STATE**

**(Must be done within 30 days of moving to Kentucky)**

**Valid** out of state license

Copy of birth certificate from Office of Vital Statistics/Vital Records

Original Social Security Card

Proof of your Jessamine County address, which consists of one of the following in your name: Your deed, property tax bill, lease, rental agreement, two different current utility bills (electric, water, or gas) with your correct Jessamine County address. If you cannot provide any of the above because these documents are in the name of someone you reside with, you may have them accompany you with their valid Jessamine County ID to verify your address.

If under the age of 18, parent listed on birth certificate or permanent legal guardian appointed by court order (guardian required to bring court order appointing) must accompany child to sign application. Parent or legal guardian must have a Kentucky driver license or ID card with current Jessamine County address.

If under the age of 18 must have School Compliance Verification form

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If you have any other questions about Driver's License/Identification Card issuance matter, please contact our office.